

## **MEETING NOTICE**

Notice is hereby given that on the 20<sup>th</sup> day of May 2019 the Citizens' Oversight Committee for the 2017 Capital Improvement Program (CIP) will hold a meeting beginning at 6:00 P.M. at the Fort Worth ISD Board Complex Conference room, located at 2903 Shotts Street, Fort Worth, Texas. The subjects to be discussed are listed on the agenda that is made a part of this notice. Items do not have to be taken in the order shown on this meeting notice.

## **AGENDA**

### **Citizens' Oversight Committee**

2903 Shotts Street  
Fort Worth, TX 76107  
May 20, 2019

1. **6:00 P.M. – CALL TO ORDER** – Fort Worth Independent School District, Board Complex Conference Room
2. **COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS**
  - Approval of Meeting Minutes
3. **2017 CAPITAL IMPROVEMENT PROGRAM**
  - 2017 Bond Timeline
  - Financial Overview
  - Program Schedule/Phasing
  - Procurement Update
  - HUB Update
4. **GENERAL DISCUSSION/ANNOUNCEMENTS**
5. **FUTURE MEETING CONFIRMATION:** September 9, 2019
6. **ADJOURNMENT**



## CAPITAL IMPROVEMENT PROGRAM

### 2017 Citizens' Oversight Committee Meeting Minutes

<b>Date:</b>	May 20, 2019	<b>Location:</b>	FWISD Board Complex Conference Room
<b>Prepared by:</b>	Ana Perez	<b>Project Name:</b>	2017 FWISD Capital Improvement Program
<b>Purpose:</b>	2017 Capital Improvement Program Citizens' Oversight Committee – Quarterly Update	<b>Meeting Start:</b>	6:10 P.M.
		<b>Meeting End:</b>	6:57 P.M.
<b>Attendees:</b>	<b>COC MEMBERS</b> Benda, Robert (Bob) – Chair Tim Carter Gentry, Emily Hyry, Molly Poole, Steven Silverberg, Kal Suarez, Mary Alice West Strawser, Laura Willis, Libby  <b>ABSENT</b> Cardenas, Josue Harvey, Stephanie Johnson, Paul Miles, Jr, Roderick Phillips, Quinton Saucedo, Lisa Spangler, Anthony	<b>FWISD</b> Alvarez, Claudia Burris, Vicki Myers, Joe Perez, Ana Persley, Kara Schiro, Elsie Scribner, Kent P.  <b>PROCEDEO</b> Aanenson, Gary Brock, Barry Demmings, Brandon Gomez, Marisol Johnson, Brian Thompson, Robbie	

The following items were discussed:

**1. CALL TO ORDER**

Robert (Bob) Benda, Chair, called the meeting to order at 6:00 p.m.

**2. DISCUSSION OF COMMITTEE APPROVALS AND ACKNOWLEDGEMENTS**

Approval of the February 18, 2019 minutes, unanimously approved

**3. 2017 CAPITAL IMPROVEMENT PROGRAM UPDATES**

PROCEDEO, presented an overall update thus far of the 2017 CIP. See attached presentation for detailed information. Below are highlights of the presentation.

**2017 Bond Timeline**

- November 2018 through May – 21 projects have been approved by the Board
- May through Summer – Will begin construction on all Quick Start Projects
- Summer 2019 – Construction begins on large High School projects
- August/September 2019 – Anticipate the completion on all Quick Start Projects

**Financial Overview**

- Total uncommitted for the 2017 is \$610,412,137.44 of the total 2017 bond budget of \$749,735,000
- Total committed administration miscellaneous expenses such as, labor, land purchase etc. is \$22,178,172.68
- Total committed design/construction is \$88,459,226.56. All architects are currently working on all projects
- **The overall total committed is \$110,637,399.24**

As the COC continues to meet the total uncommitted will continue to decrease.

\*Budget is all money allocated for the specific project.

\*Committed is the amount of dollars to a particular vendor, therefore a purchase order/contract is in place.

\*Uncommitted dollar amounts to be allocated at a later date, available funds for project.

**Program Schedule / Phasing**

- There has been some challenges in construction due to bad weather however, it does not change the current schedule goals
- COC member requesting periodic updates for Fall delivery projects, CIP will provide as needed reports of the Fall schedule

### Procurement Schedule

The Board of Education has approved 21 projects to date. Below are all of the remaining of projects.

The following projects have been opened, evaluated and pending Board approval:

- CMAR – Western Hills HS Add & Reno (Bid #19-100) – Board Meeting: 5/21/2019
- CMAR – Arlington Heights Add & Reno (Bid#19-101) – Board Meeting: 6/11/2019

The following projects that are currently advertised:

- CMAR – Poly HS Add & Reno (Bid #19-092) – Board Meeting: 6/25/2019
- CMAR – South Hills HS Add & Reno (Bid #19-104) – Board Meeting: 6/25/2019

The following projects are scheduled to advertise:

- CSP – South Hills Athletics
- CSP – Tanglewood Renovation
  - Project will begin once the District can alleviate the number of students on campus, plan to begin Summer of 2020
- CMAR – Paschal Renovation
- CMAR – Trimble Tech Renovation

*\*CMAR is used for more complexed projects, best value to the District.*

### Historically Underutilized Business (HUB) Program Report

The goal for the District is 25% which PROCEDEO has exceeded that goal up to date. PROCEDEO is committed to reaching out to minority vendors. Being in the Design Phase, PROCEDEO has reached 46.03% commitment in HUB contracts to date. This includes HUB Primes, Sub-Contractors, Third Party vendors, and Owner Representatives.

- HUB Commitment to date 46.03%, equivalent to \$43,842,250.25
  - The slight decrease in HUB commitment is due to the third party vendors such as; Hazmat Consultants, Abatement, Moving Services, HVAC etc. Such services usually lack HUB participation. Also, HUB percentages fluctuate and represent the current phase.

### HUB Outreach

#### **2017 Bond Bid Preview**

- The 2017 Bond Bid Preview had a total of 108 participants of 123 who RSVP'd attend the event
- 20 Architects participated with project booths

#### **HUB Communication**

- IONWAVE is a system that allows GC's or suppliers to receive all notifications regarding upcoming bids and events.
  - Over 400 individuals are currently receiving notifications of upcoming bids and events
- 42 minority firms have registered into IONWAVE, in addition to 10 firms who have been guided through the M/WBE certification process. A total of 52 new members.
- Monthly workshop - "It's Just Business with FWISD"
  - Recently added a Business Network aspect to the workshop, allows the participants to interact with each other
  - Upcoming meeting on June 13

**Featured Project: Construction Updates**

Benbrook Baseball & Softball

Dunbar Athletics – Forms are up for the foundation

Southwest Athletics – Forms are up for the foundation, structural steel will be delivered this week

Steel Signing Ceremony on May 24, 2019

OD Wyatt Athletics – forms ready for slab, all utility work in place

Benbrook Athletics – Demolition begun. Piers were drilled last week and finding water 15 ft, the amount of water falling over the past 8 weeks. Looking at different means to accelerate construction.

**4. GENERAL DISCUSSION / ANNOUNCEMENTS**

Motion made by Libby Willis, move that staff arrange brief walking tours of FWISD 2017 bond project campuses and building for COC members in order to assist us in fully understanding project plans and reports for these sites. Motion second by Tim Carter; unanimously approved

Discussion: Will plan to meet at chosen site(s) possibly Friday mornings during the Summer. Will follow up with the location and exact times for construction tours

A current COC member has been elected as a FWISD Board member leaving a COC vacancy. The Board member for that District will be notified to nominate a new COC member to fill the vacancy if needed. If a nominee is selected, resume/bio will be submitted to the Board for approval.

**5. FUTURE MEETING CONFIRMATION**

The next meeting will be held on September 9, 2019.

\*Meetings are audio recorded for District records

**6. ADJOURNMENT**

The meeting adjourned at 6:57 p.m.

**Approval**

**COC members approved minutes via e-mail on 7/3/2019**

---

**Robert Benda, Chairman**

**Date**

Cc: All attendees  
PROCEDEO Document Control

Fort Worth Independent School District  
Capital Improvement Program  
Meeting Location:  
Board Conference Room



## Meeting Attendance Sign In

Date: May 20, 2019

Meeting : Citizens' Oversight Committee - 2017 CIP

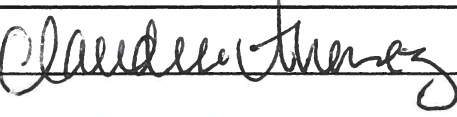
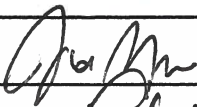
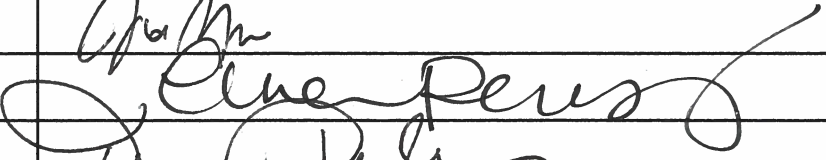
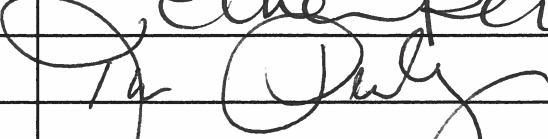

Name	Signature
Benda, Robert	AP.
Cardenas, Josue	—
Carter, Tim	—
Gentry, Emily	Emily Gentry
Harvey, Stephanie	—
Hyry, Molly	—
Johnson, Paul	—
Miles, Jr., Roderick F.	—
Phillips, Quinton	—
Poole, Steven	Steven R Poole
Saucedo, Lisa	—
Silverberg, Kal	—
Spangler, Anthony	—
Suarez, Mary Alice	M. A. Suarez
West Strawser, Laura	—
Willis, Libby	Libby Willis

# Meeting Attendance Sign In

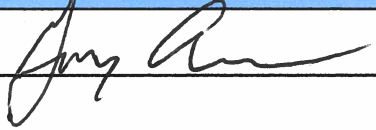

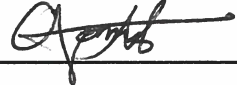
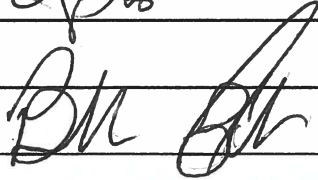
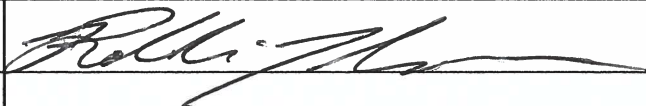
Meeting : Citizens' Oversight Committee - 2017 CIP

May 20, 2019

## FWISD Representatives

Name	Signature
Aery, Danielle	
Alvarez, Claudia	
Burris, Vicki	
Griffith, Gary	
Myers, Joe	
Perez, Ana	
Persley, Kara	
Schiro, Elsie	
Scribner, Kent P.	

## Procedo

Aanenson, Gary	
Brock, Barry	
Demmings, Brandon	
Gomez, Marisol	
Grenier, Tara	
Johnson, Brian	
Mwisongo, Jollyn	
Thompson, Robbie	

## Meeting Attendance Sign In

Meeting : Citizens' Oversight Committee - 2017 CIP

May 20, 2019

**Board Member**

**Signature**

Jackson, Tobi	
Luebanos, Anael	
Moss, Christene	
Needham, Judy	
Paz, Ashley	
Ramos, Jacinto	
Robbins, Norman	
Sims, T.A.	
Sutherland, Ann	

**Guest Name**

**Signature**




# Citizens' Oversight Committee Meeting

**2017 FWISD Capital Improvement Program**

**Presented By: PROCEDEO**

**May 20<sup>th</sup>, 2019**



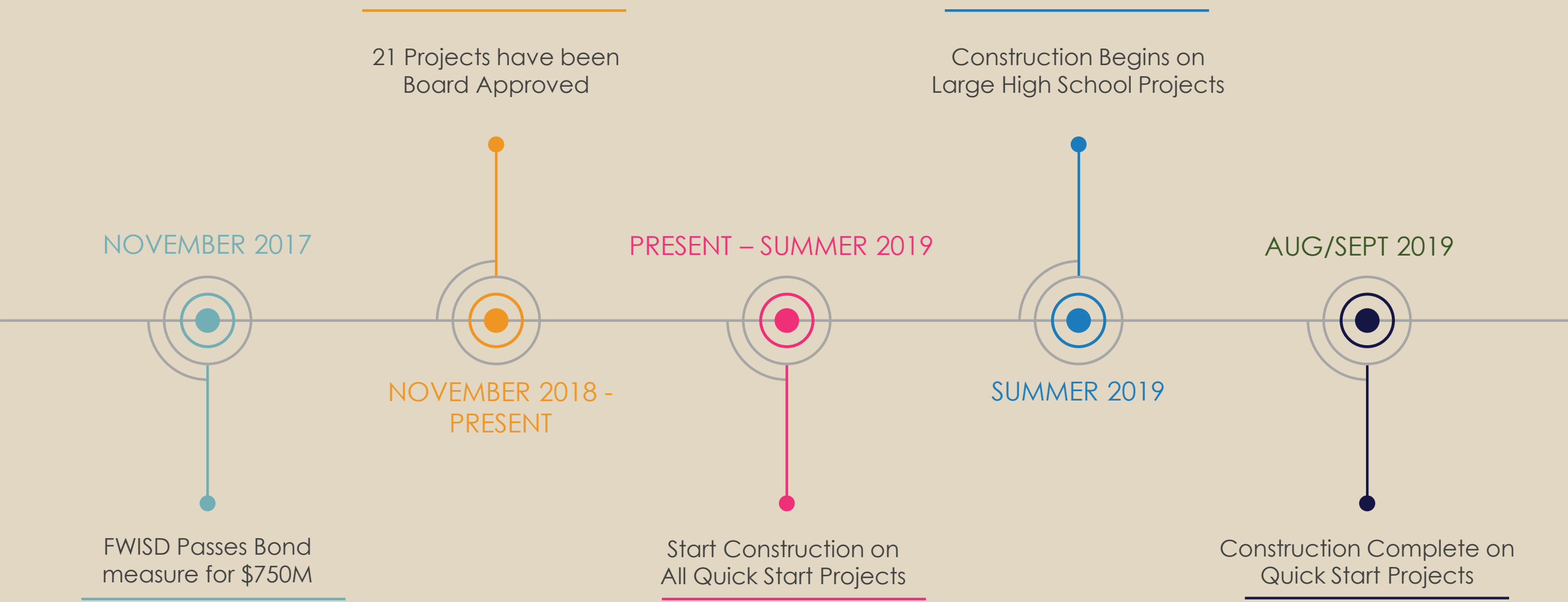
**Fort Worth**  
INDEPENDENT SCHOOL DISTRICT

# AGENDA

---

- 2017 Bond Timeline
- Financial Overview
- Program Schedule/Phasing
- Procurement Schedule
- HUB Update

# 2017 BOND TIMELINE



# BOARD APPROVED CHANGES

---

- Escalation Allocation

# FINANCIAL OVERVIEW

## DESIGN & CONSTRUCTION

JOB DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
CARTER-RIVERSIDE	54,507,967.00	5,243,584.96	49,264,382.04
ARLINGTON HEIGHTS	54,816,915.00	7,980,079.33	46,836,835.67
SOUTH HILLS HIGH SCHOOL	54,749,543.00	4,941,684.47	49,807,858.53
DIAMOND HILL-JARVIS	30,861,075.00	2,934,339.55	27,926,735.45
DUNBAR, PAUL LAURENCE	35,235,737.00	6,740,715.11	28,495,021.89
EASTERN HILLS	52,541,225.00	4,638,449.83	47,902,775.17
NORTH SIDE	36,732,107.00	6,636,072.59	30,096,034.41
POLYTECHNIC	53,019,241.00	4,827,396.20	48,191,844.80
PASCHAL, R.L.	44,909,704.00	6,799,596.54	38,110,107.46
TRIMBLE TECHNICAL	44,571,761.00	3,750,267.99	40,821,493.01
SOUTHWEST	44,887,377.00	6,532,774.77	38,354,602.23
WESTERN HILLS	34,450,339.00	4,029,547.77	30,420,791.23
WYATT, O.D.	47,604,751.00	5,463,853.02	42,140,897.98
BENBROOK MIDDLE	30,414,072.00	10,992,674.79	19,421,397.21
YOUNG MEN'S LEADERSHIP ACADEMY	39,440,898.00	1,673,756.79	37,767,141.21
TANGLEWOOD	6,227,267.00	595,839.19	5,631,427.81
WAVERLY PARK	2,340,510.00	2,252,544.02	87,965.98
OVERTON PARK ES	31,560,875.00	2,426,049.64	29,134,825.36
<b>TOTAL COMMITTED JOB RELATED</b>	<b>\$ 698,871,364.00</b>	<b>\$ 88,459,226.56</b>	<b>\$ 610,412,137.44</b>

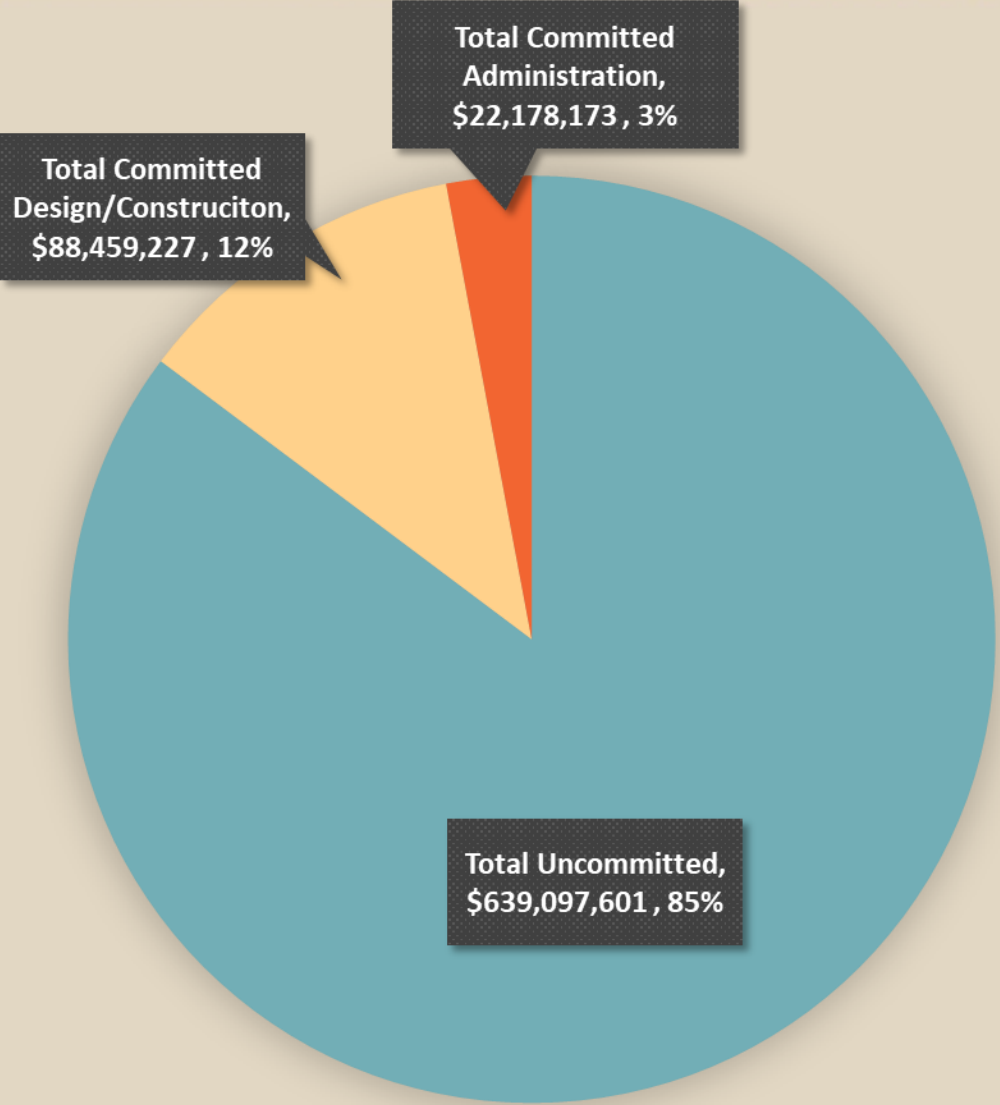
## ADMINISTRATION

DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
ESCALATION	2,058,431.00	0.00	2,058,431.00
REIMBURSEMENT RESOLUTION	7,795,220.00	7,795,220.00	0.00
LAND	8,204,780.00	7,145,488.30	1,059,291.70
BIOMEDICAL SCIENCES	4,000,000.00	3,264,090.74	735,909.26
WORLD LANGUAGES INSTITUTE	1,000,000.00	744,324.26	255,675.74
ADMIN/OPERATIONAL COSTS	19,482,275.00	1,534,637.39	17,947,637.61
OWNERS REPRESENTATIVE MOBILIZATION	318,530.00	318,530.00	0.00
OWNERS REPRESENTATIVE ADD SERVICE	109,400.00	109,400.00	0.00
OTHER/DEBT COSTS	7,895,000.00	1,266,481.99	6,628,518.01
<b>FWISD PROJECT TOTAL</b>	<b>\$ 50,863,636.00</b>	<b>\$ 22,178,172.68</b>	<b>\$ 28,685,463.32</b>

## TOTAL

DESCRIPTION	BUDGET	COMMITTED	UNCOMMITTED
<b>GRAND TOTAL CIP 2017</b>	<b>\$ 749,735,000.00</b>	<b>\$ 110,637,399.24</b>	<b>\$ 639,097,600.76</b>

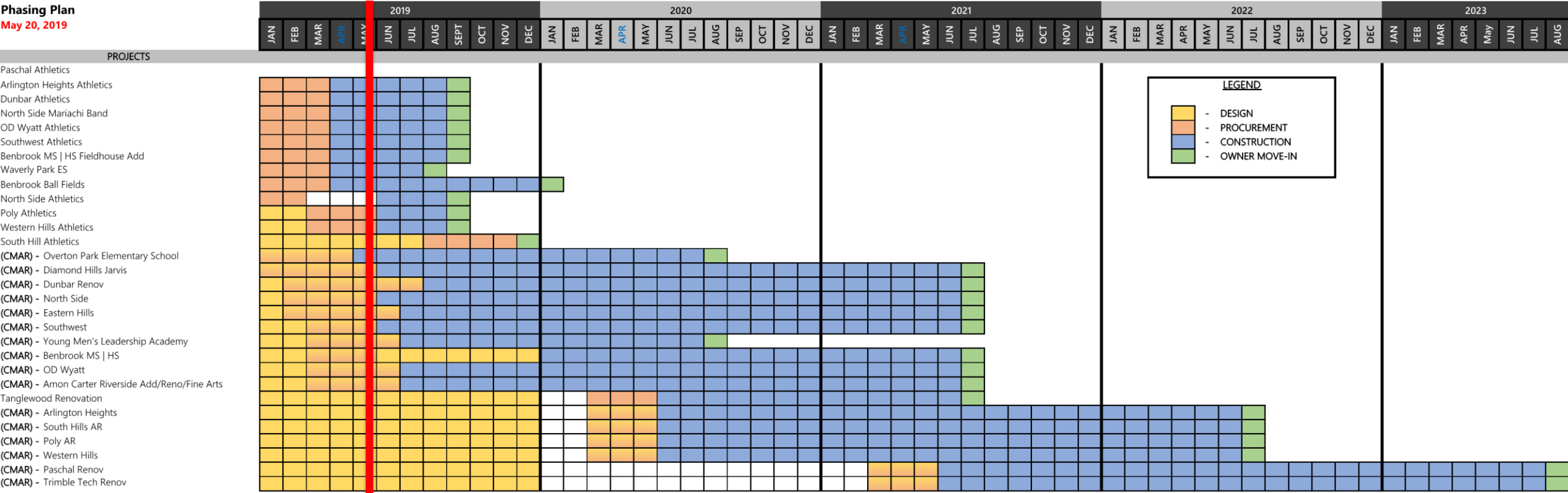
# FINANCIAL OVERVIEW



# SCHEDULE/PHASING



TODAY



# SCHEDULE/PHASING

TODAY

Phasing Plan May 20, 2019	2019												2020											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	PROJECTS																							
Paschal Athletics																								
Arlington Heights Athletics																								
Dunbar Athletics																								
North Side Mariachi Band																								
OD Wyatt Athletics																								
Southwest Athletics																								
Benbrook MS   HS Fieldhouse Add																								
Waverly Park ES																								
Benbrook Ball Fields																								
North Side Athletics																								
Poly Athletics																								
Western Hills Athletics																								
South Hill Athletics																								
(CMAR) - Overton Park Elementary School																								
(CMAR) - Diamond Hills Jarvis																								
(CMAR) - Dunbar Renov																								
(CMAR) - North Side																								
(CMAR) - Eastern Hills																								
(CMAR) - Southwest																								
(CMAR) - Young Men's Leadership Academy																								
(CMAR) - Benbrook MS   HS																								
(CMAR) - OD Wyatt																								
(CMAR) - Amon Carter Riverside Add/Reno/Fine Arts																								
Tanglewood Renovation																								
(CMAR) - Arlington Heights																								
(CMAR) - South Hills AR																								
(CMAR) - Poly AR																								
(CMAR) - Western Hills																								
(CMAR) - Paschal Renov																								
(CMAR) - Trimble Tech Renov																								



# PROCUREMENT SCHEDULE

## **Board Approved (21 Projects):**

- CSP – North Side Athletics (Bid #19-036)
- CSP – Waverly Park Elementary Renovation (Bid #19-034)
- CSP – North Side Mariachi Band Addition/Renovation (Bid #19-030)
- CMAR – Diamond Hill-Jarvis Add & Reno (Bid #19-044)
- CMAR – New Elementary #229 (Bid #19-071)
- CSP – Dunbar HS Athletics Add & Reno (Bid #19-042)
- CSP – O.D. Wyatt Athletics Add & Reno (Bid #19-041)
- CSP – Benbrook Baseball/Softball (Bid #19-032)
- CSP – Arlington Heights Athletics Add & Reno (Bid #19-031)
- CSP – Benbrook Athletics (Bid #19-033)
- CSP – Southwest Athletics (Bid #19-040)
- CSP – Western Hills Athletics (Bid #19-038)
- CMAR – Dunbar HS Renovation (Bid #19-095)
- CMAR – North Side HS Renovation (Bid #19-098)
- CMAR – Eastern Hills HS Add & Reno (Bid #19-102)
- CSP – Poly Athletics (Bid #19-037)
- CMAR – Southwest HS Renovation (Bid #19-105)
- CMAR – Benbrook MS|HS Add & Reno (Bid #19-099)
- CMAR – O.D. Wyatt HS Renovation (Bid #19-093)
- CMAR – Amon Carter-Riverside Add & Reno (Bid #19-035)



# PROCUREMENT SCHEDULE

---

## **Opened, Evaluated & Pending Board Approval (2 Projects):**

- CMAR – Western Hills HS Add & Reno (Bid #19-100)
- CMAR – Arlington Heights Add & Reno (Bid #19-101)

## **Advertised (2 Projects):**

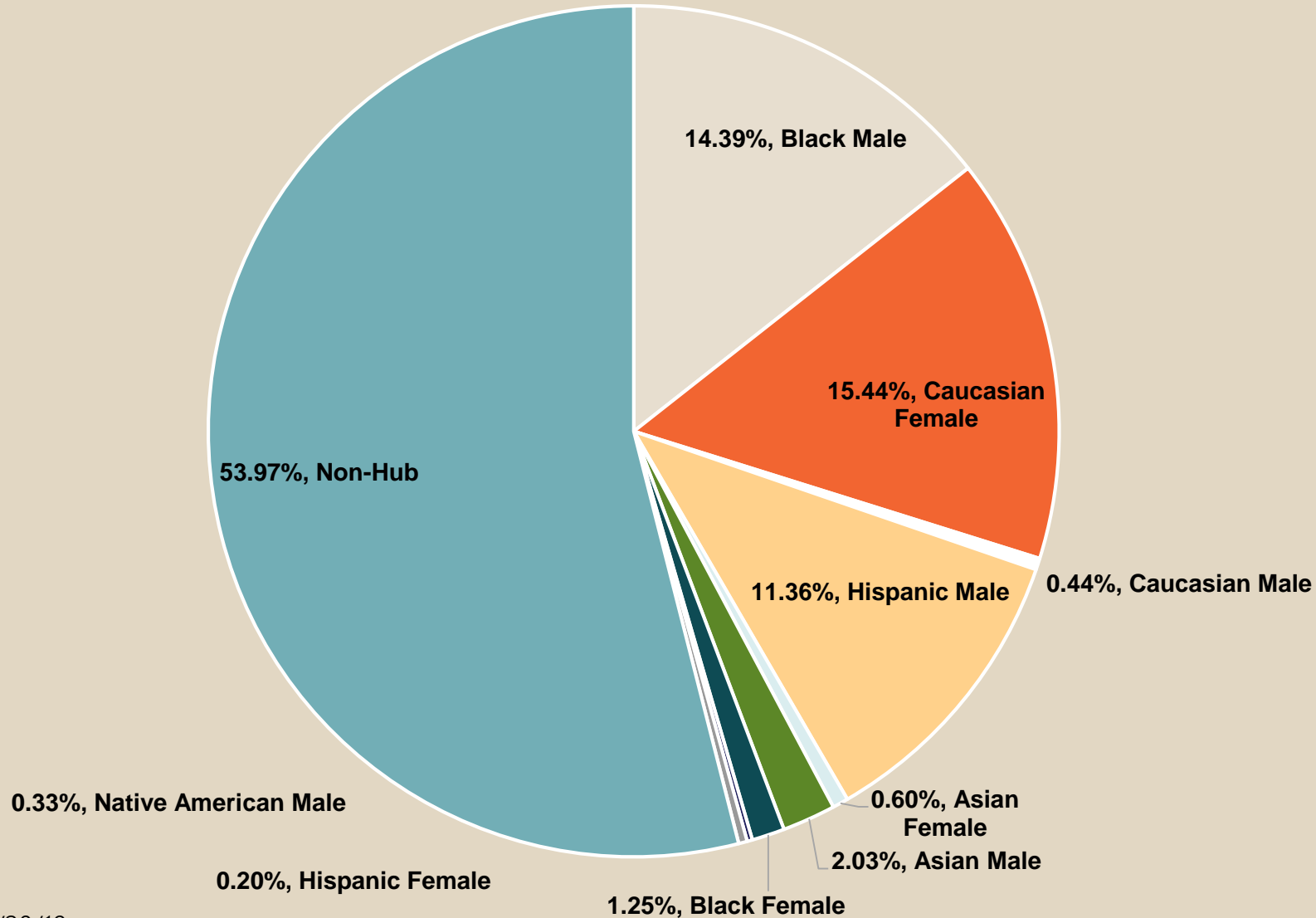
- CMAR – Poly HS Add & Reno (Bid #19-092)
- CMAR – South Hills HS Add & Reno (Bid #19-104)

## **Future (4 Projects):**

- CSP – South Hills Athletics
- CSP – Tanglewood Renovation
- CMAR – Paschal Renovation
- CMAR – Trimble Tech Renovation

# HUB PROGRAM REPORT

HUB Contracts



**COMMITTED**

**46.03%**

HUB contracts to date

**\$43,842,250.25**

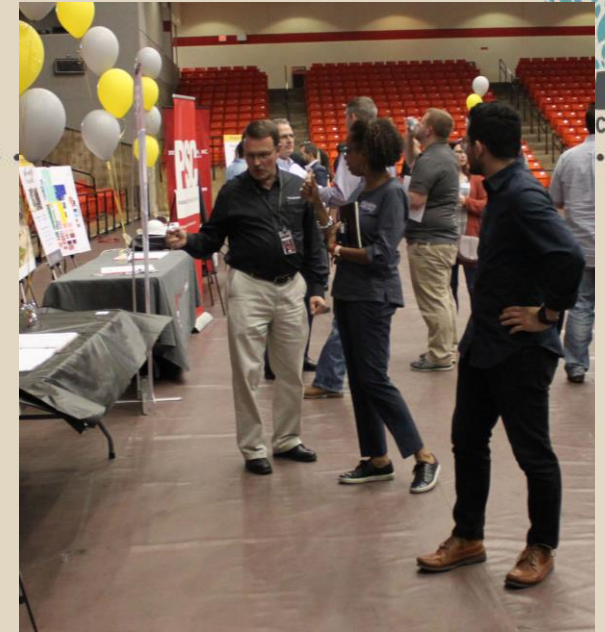
# HUB PROGRAM REPORT - OUTREACH

---

## **HUB Outreach Organizations**

Asian American Contractors Association of Texas  
Regional Black Contractors Association  
Regional Hispanic Contractors Association  
Fort Worth Hispanic Chamber of Commerce  
Fort Worth Metropolitan Black Chamber of Commerce  
Arlington Black Chamber of Commerce  
US Pan Asian American Chamber of Commerce  
National Association Minority Contractors- DFW Chapter  
Women's Business Council-Southwest  
DFW Minority Supplier Development Council  
Minority Business Development Agency





## 2017 FWISD Bond Bid Preview

- 108 participants out of 123 RSVPs
  - 43 General Contractors
  - 55 Subcontractors
  - 8 Chambers and/or Associations
- 20 Architects with project booths



CT

# HUB PROGRAM REPORT – HUB UPDATE

---

- 42 Registered minority firms into IONWAVE – Construction & Goods/Service firms
- 10 firms have been guided through the M/WBE certification process
- Approximately 80 one-on-ones per month (includes in-person, conference calls and E-mail communication)





# Monthly Workshops



# Partner Events







# Roundtable Sessions

---

# HUB PROGRAM REPORT - OUTREACH

## Sample Newsletter Sent when new advertisement hits the street

### FWISD CIP Vendor Opportunities, Forecast & Partner Events



**Steps to view upcoming bids:**  
Go to the Fort Worth ISD website - [www.fwisd.org](http://www.fwisd.org)  
Under "Departments" click on "Purchasing", then click on "View Current Business Opportunities"  
Visit our [FWISD2017Bond](http://FWISD2017Bond) website

For questions or concerns please review the Purchasing advertisement for specific contact instructions.

Register for FWISD e-mail bid notifications with [ONWAVE](mailto:ONWAVE)  
Bid documents are available for viewing and/or purchase through [PIC Printing](http://PIC Printing)

#### **BID # 19-098 CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES- STEP 1** **North Side High School Renovation**

**Closing Date:** Tuesday, Feb. 26, 2019 prior to 10:00 AM

**Pre-Proposal Meeting:** Tuesday, Feb. 12, 2019 at 10:00 AM  
North Side High School (Check in at the school's administrative office)

**Project Estimated Budget:** \$24,375,960

**Scope of Work:**  
North Side High School will receive an extensive renovation which include common spaces that will be renovated to create collaboration spaces for learning and student interaction. Moderate renovations will be applied to various locations within the school to meet the twenty-first century learning model. Renovations will include reclaiming or repurposing space to support the Arts, Business/Marketing, Automotive, Health Sciences and Career and Technical Education.

#### **BID # 19-095 CONSTRUCTION MANAGER AT RISK (CMAR) SERVICES- STEP 1** **Dunbar High School Renovation**

**Closing Date:** Thursday, Feb. 21, 2019 prior to 10:00 AM

**Pre-Proposal Meeting:** Thursday, Feb. 7, 2019 at 10:00 AM  
Dunbar High School (Check in at the school's administrative office)

**Project Estimated Budget:** \$22,260,000

**Scope of Work:**  
Renovation of the school's common spaces to create collaboration spaces for learning and student interaction. Moderate renovations to meet the twenty-first century learning model and reclaiming or repurposing space to support Career and Technical Education.

#### **BID # 19-038 Western Hills Athletics Renovation**

**Closing Date:** Tuesday, Feb. 19, 2019 at 2:00 PM  
**Part 2 due:** Feb. 20, 2019 at 2:00 PM

**Pre-Proposal Meeting:** Friday, Feb. 8, 2019 at 2:00 PM  
Western Hills HS Cafeteria (Check in at the school's administrative office)



**FWISD CIP "It's Just Business with FWISD" Monthly Workshop** ([RSVP required](#))  
Thu, February 7, 2019  
10:30 AM – 11:30 AM  
2821 Cullen St.  
Conference Room A  
Fort Worth, TX 76107

2/9/19 US Pan Asian American Chamber- Southwest USPSSCC-SW: [Lunar New Year Banquet](#)

2/12/19 Women's Business Council- Southwest: [Table Topics Luncheon- Navigating WBE Certification](#)

2/12/19 MBE Institute for Public Policy: [Texas MBE Public Policy Day](#)

2/13/19 University of North Texas UNT System & National Association of Minority Contractors [NAMCOW: Higher Education Industry Day](#)

2/14/19 Fort Worth Hispanic Chamber of Commerce FWHCC: [Women in Leadership- Women in Healthcare](#)

2/14/19 Minority Business Development Agency MSDC: Monthly Business 8 AM Breakfast (please RSVP):  
[admin1@mbdadallas.com](mailto:admin1@mbdadallas.com)

2/14/19 City of Fort Worth: [Vendor Informational Forum for M/WBEs](#)

2/22/19 Fort Worth Hispanic Chamber of Commerce FWHCC: [Coffee with the Chamber](#)



Bid #	Project Name	Architect	Owner Representative	Bid Ad	Total Cost	Type
19-102	Eastern Hills HS Addition/Renovation	VLK Architects	Stoney Crump	February 2019	TBD	RFQ/FRP CMAR
19-037	Poly HS Athletics Renovation	BRW Architects	Stoney Crump	February 2019	\$751,275.00	CSP
19-105	Southwest HS Renovation	Parkhill, Smith & Cooper	Matt Turner	February 2019	TBD	RFQ/FRP CMAR
19-091	Young Men's Leadership Academy	KAI Architects	Stoney Crump	February 2019	TBD	RFQ/FRP CMAR
19-099	Benbrook MS/HS Addition/Renovation	LBL Architects	Stephen Perry	March 2019	TBD	RFQ/FRP CMAR
19-093	O.D. Wyatt HS Renovation	Harrison Kornberg	Stoney Crump	March 2019	TBD	RFQ/FRP CMAR
19-035	Amon Carter-Riverside HS Add/Reno	Glenn Partners	John Horton	March 2019	TBD	RFQ/FRP CMAR

**THANK  
YOU!**